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9 Mott Avenue, 4th Floor Norwalk, CT 06850 203-855-8765 Fax: 203-838-3325 FamilyandChildrensAgency.org

President & CEO Robert F. Cashel, LCSW

January 2024

Dear Friend,

We are pleased to share that Family & Children's Agency (FCA) will host our **Mother's Day Tea on Thursday, April 25, 2024 at DCA Meadowlands in Darien!** We look forward to gathering with friends to celebrate extraordinary women and to raising important funds for FCA.

This year, in addition to more than 100 guests enjoying light bites, refreshments, and a program presentation, our Mother's Day Tea will feature a shopping boutique and we welcome you to join us as a vendor. <u>To be included in the event, please apply by February 16</u>. Applications will be reviewed and vendors notified by March 1.

In this packet you will find information about the event, including the Vendor Application. Details can also be found on our website at <u>FamilyandChildrensAgency.org</u>. For more information, please contact Janina Serrao, Director of Development, at <u>jserrao@fcagency.org</u> or (203) 855-8765.

We thank you in advance for your consideration. Your participation and support will truly make a difference in the lives of so many people right here in our community and will play a key role in the success of our event.

We look forward to seeing you on April 25.

Sincerely,

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Robert F. Cashel President & CEO

Rita Mc Kenna Olson

Rita McKenna Olson Chairman, Board of Directors



other

Thursday, April 25, 2024 DCA Meadowlands, Darien, CT

TEA

11 a.m. – 3 p.m.Shopping BoutiqueLight Bites and RefreshmentsProgram Presentation

Proceeds from the Mother's Day Tea will support Family & Children's Agency (FCA) and memorial funds honoring Charlotte Taverna and Allison Haupt, two special volunteers who left a lasting impression on the Agency.

Each year this event brings together more than 100 attendees from Fairfield County and beyond.

For more information, contact Janina Serrao, Director of Development, at 203-855-8765 or JSerrao@fcagency.org. Visit FamilyandChildrensAgency.org for additional information. Tax ID: 06-0970985 Family & Children's Agency serves thousands of our neighbors in need each year with programs that help people at every stage of life.

Children

- ASPIRE After-School Program
- Foster Care
- Mental Health Care

Families

- Adoption
- Family Guidance
- Parent Education

Adults

- Counseling
- Housing and Homelessness
- Substance Abuse Treatment

Seniors

- Norwalk's Municipal Agent for the Elderly
- Social Work Services



Vendor Application

Event Date: Thursday, April 25, 2024
Location: DCA Meadowlands, Darien, CT Exhibitor Set-Up: 9 a.m.
Exhibit Time: 11 a.m. - 3 p.m.

Fees: \$150 per 8' table or equivalent space, \$50 per additional space or rack (Vendors must supply their own racks)

To support FCA's vital community programs, we ask that vendors donate 10% of sales from the event. Your support is deeply appreciated and contributions are tax-deductible.

Tables, linens, lunch, and drinks are included for vendors

# of Tables Requested	# of Racks or Extra Spaces Requested	
Product Type		
Contact Name		
Business Name	Website	
Business Address		
City	State	Zip
Phone	Email Address	
I,	, representing	, agree to the terms above and will be present at
Family & Children's Agency's Mother's Day Tea on Thursday, April 25, 2024.		
Signed	Date	
KIN P		
Please return completed form with a photo of your products (JPEG) by February 16, 2024 to Janina Serrao, Director of Development, at 203-855-8765 or JSerrao@fcagency.org		
All vendors are required to provide a Certificate of Insurance.		